



Standard HS04

Health and Safety Compliance

December 2016

Health and Safety



Intent

Auckland Transport (AT) will identify all relevant legal and regulatory health and safety (H&S) requirements. These regulatory requirements are minimum requirements that AT must adhere to although its own systems may call for a higher level of compliance.

All applicable H&S documentation is accessible, easily understood, and able to be complied with.

Document controls will be effective, efficient, and accurate information management will be maintained across the AT H&S Management System.

Performance Requirements

- 1.1 A register of appropriate H&S legislation and regulations is maintained, readily available, and communicated to all relevant employees.
- 1.2 Legislative and regulatory requirements, such as licences, permits and approval conditions that are applicable to AT operations are identified and documented in the register.
- 1.3 Legislative and other external requirements will be incorporated into operational procedures to ensure consistent, ongoing compliance with these requirements.
- 1.4 AT will continually demonstrate compliance with legal and other requirements through completion of an annual legal assurance process.
- 1.5 There is a documented procedure for the control of all H&S Management System documents.
- 1.6 All workers must have access to the H&S Management System documents.
- 1.7 All H&S records are stored and maintained to ensure the management of the confidentiality, archiving and disposal of the records in line with legal requirements.