

# MINUTES

SUBJECT AUCKLAND TRANSPORT BOARD MEETING  
VENUE Council Chambers, Level 2, Civic Building, 6 Henderson Valley Road, Henderson  
DATE Monday, 25 February 2013  
TIME 3.36pm  
STATUS Open Session

<b>Present:</b>  Lester Levy, Chair - (LL) Geoff Dangerfield - (GD) Christine Fletcher - (CF) Mike Lee - (ML) Paul Lockey - (PL) Ian Parton - (IP) Rabin Rabindran - (RR) Mike Williams - (MW)	<b>In Attendance:</b>  David Warburton Dave Foster Mohini Nair Simon Harvey Claire Stewart Wally Thomas Greg Edmonds Roger Jones Mark Lambert	<b>Media</b> Mathew Dearnley – NZ Herald Todd Niall – Radio NZ  <b>Public:</b> Simon Lambourne – NZAA Patrick Robertson Matt Lowrie – Transportblog Peter Druim Lana Lloyd – support to Peter
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## Update by the Chair

The Chair commenced by providing a brief update to the media and public on the agenda items included in the closed session:

1. Half Yearly Report required to be submitted to Auckland Council (AC) as a statutory requirement was discussed. This report will be released by AC in due course.
2. Operational Efficiency and Cost Reduction – the AT Board has asked management to develop a programme to enhance efficiencies and reduce costs across the organisation. Management has developed a high level approach and the Board has asked for there to be a parallel plan put to the Board which is shorter term, specific and detailed.
3. Capital Programme for 2013/14 – early work has commenced on a refreshed capital programme for 2013/14 which has been submitted to AC for feedback. This plan is very much in the work in progress stage.
4. Property Disposals - decision made on disposal of properties no longer required for AT's operational or strategic purposes.
5. Accommodation update – Management has been working on identifying AT's future accommodation requirements in the context of the need for AT to relocate from some existing sites. The economics of any accommodation changes will be subject to intense Board scrutiny.
6. Proposed Road Stopping – Board considered a proposal in regard to road stopping. Next steps will include public notification and a 40 day period for public objection.
7. Draft Statement of Intent for 2013/14 – 2015/16 was considered and will be passed on to AC for shareholder comments. There will be a further process of iterations before finalisation.
8. Electronic Train Protection – a proposal was considered for electronic train protection in order to enhance safety.
9. Road Corridor Maintenance Contracts for Central and West were reviewed and considered.
10. The Chair advised that for want of time the Board would need to resume the closed session (following the open session) to discuss the following items:
  - a. Public Transport Annual Fares Review 2013
  - b. City Rail Link
  - c. Proposed Road Stopping / Land Exchange and Compulsory Land Acquisition Actions
  - d. HR Strategic Plan

The Chair will update the public and media on matters covered under point 10 at the next open Board meeting.

	<p>The Chair advised that every effort will be made to ensure that matters discussed in the closed session will be made available to the public just as soon as is practical. The Chair noted that he would seek feedback and look at ways to continue to develop the process of greater transparency.</p>
	<p><b>Apologies</b></p> <ul style="list-style-type: none"> <li>• Pip Dunphy</li> </ul>
	<p><b>Late Items of General Business</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>
1.	<p><b>Interests Register - Declarations/Conflicts</b></p> <ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>
2	<p><b>Approval of Minutes (Open)</b></p> <ul style="list-style-type: none"> <li>• <b>18 December 2012</b></li> </ul> <p><i>Resolution:</i>  <i>That the minutes be adopted.</i>  (Mike William / Christine Fletcher)</p>
3.	<p><b>Matters Arising not on Agenda</b></p> <ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>
4.	<p><b>Action Points</b></p> <ul style="list-style-type: none"> <li>• The Chair requested that spot verification of critical public transport KPIs be undertaken and reported. GE confirmed this will be provided by 1<sup>st</sup> May 2013.</li> </ul>
5(i).	<p><b>Integrated Transport Programme</b></p> <p>A presentation on the ITP was provided by Mohini Nair on behalf of General Manager Strategy and Planning.</p> <ul style="list-style-type: none"> <li>• Two Key approaches to the ITP: The One System Approach and development of a Transport Programme which incorporates 4 stage intervention process.</li> <li>• The biggest challenge for transport is population growth.</li> <li>• The One System approach will enable the translation of strategic plans to operational solutions across the network. It will be based on collaboration with NZTA, Kiwi Rail, AC and AT.</li> <li>• The Chair sought assurance that the ITP brought back to the Board in March would include much more specific detail on modes based on modelling results and service levels. MN did confirm in the affirmative and also indicated that demand management is an area that will be considered.</li> <li>• The CE requested that any specific Board input or comment be received for incorporation into the first report.</li> </ul>
5(ii).	<p><b>Public Transport Monthly Patronage</b></p> <ul style="list-style-type: none"> <li>• The COO spoke to the report.</li> <li>• The report provided a summary of PT patronage as at January 2013 and reforecast to June 2013, the reasons for any variance and short term initiatives to improve growth. The Chair suggested</li> </ul>

	<p>AT needs to have a stronger evidence base for forecasts and performance criteria it is committed to. The Chair noted that while it is great to have an aspirational goal to double PT patronage it does need to be evidence based.</p> <ul style="list-style-type: none"> <li>• ML questioned whether in fact the forecasts were too optimistic. He stated that AT need to have a meaningful strategy to tackle the issue and the impact of increases in fares on patronage. He noted that there was no information on revenue protection and fare evasion.</li> <li>• The Chair was interested in understanding the reasons for patronage picking up in January. The COO advised that several major events were a factor along with the phasing out of the old ticket system as advised previously. Some 23% of passengers were surveyed on fare evasion. Strong growth is also expected in February. The COO advised that a more detailed and refined report will be brought back to the Board.</li> <li>• CF was keen to know steps taken to ascertain how quickly are we getting information from Veolia and are we satisfied with the information coming forth from Veolia.</li> <li>• CF queried statistics on new car sales and would like to know if the sales could be attributed to the high dollar rate. The COO advised that this detail is not covered in this report. Its potential impact will be in a later report.</li> <li>• While looking at increasing PT Patronage it was suggested AT understand who the key target groups would be - peak passengers, road transport users instead of public transport users. It was also considered important to know who the current target groups are. It was noted that efforts need to be made to get more people to use public transport at peak times as that seems to have plateaued. CF suggested that AT need to look at commuters in peak times and try to obtain a breakdown by gender.</li> <li>• The Chair suggested a need to have both a short term and a long term strategy that need to be realistic with a much higher level of strategic marketing content. PL asked for a structured picture with more granularity reflecting which mode of transport is of greater significance.</li> </ul>
6.	<p><b>Financial Report</b></p> <ul style="list-style-type: none"> <li>• The CFO spoke to the report.</li> <li>• The CFO confirmed that the revised value of vested assets will not have an impact on the capital works as it is not a cash transaction.</li> </ul>
7.	<p><b>Business Report</b></p> <p><b>CHIEF EXECUTIVE'S REPORT (David Warburton)</b></p> <ul style="list-style-type: none"> <li>• The CE took the report as read.</li> </ul> <p><b>PEOPLE &amp; SERVICES (Simon Harvey)</b></p> <ul style="list-style-type: none"> <li>• The HR Manager spoke to the report.</li> <li>• Project commissioned to review process workflows and reduce unnecessary bureaucracy.</li> <li>• Negotiations with the PSA confirmed to start on 21<sup>st</sup> March.</li> <li>• A dedicated team from AC call centre appointed for specific AT calls. Senior members of AT met with the newly appointed team to discuss expectations from all involved.</li> <li>• Confirmed no police convictions arising from assaults to date.</li> </ul>

### **STRATEGY AND PLANNING (Peter Clark)**

- Mohini Nair spoke to the report on behalf of the General Manager Strategy and Planning.
- It was noted that the procurement of the high speed data contract has been delayed and will take another 4 weeks.

### **FINANCE (Dave Foster)**

- The Chief Financial Officer (CFO) spoke to the report.
- The CFO advised that the Revenue Analysis section provides an update on where AT is at with NZTA subsidy. January funding applications totalling just over \$18m were submitted to NZTA. 6 applications totalling \$9.8m have been approved with the remaining still under consideration.

### **OPERATIONS (Greg Edmonds)**

- The Chief Operating Officer (COO) spoke to the report.
- AT HOP Bus Integration on target with the first pilot scheduled for the end of April on Northern Express Services.
- The new Hobsonville and Beach Haven to Downtown ferry services were opened. Local bus services connect with the ferry at Hobsonville (Ritchies) and Beach Haven (Birkenhead).
- Warnings for Warrant of Fitness were issued when a warrant expired for less than 28 days and if there has not been a previous warning since expiry. In the month of January 44% of the notices issued related to warnings.
- CF commended the efforts of AT staff for their ongoing support with regards to Parking Infringements on AC parks.
- Following on from discussions held at the previous board meeting on the Proposed Auckland Transport Public Safety and Nuisance Bylaw 2013 and Election Signs Bylaw 2013, the COO sought nominations to the Public Safety Nuisance Bylaw and the Election Signs Bylaw Hearings Panel. The following nominations were made.
  - Mike Lee and Mike Williams – Public Safety and Nuisance Bylaw
  - Rabin Rabindran / Ian Parton / Christine Fletcher - Election Signs Bylaw. (Ian/Christine to confirm availability once dates advised). Greg Edmonds and Andrew Allen to be staff appointees to provide support and operational advice.

### **CAPITAL DEVELOPMENT DEPARTMENT (Claire Stewart)**

- The General Manager Capital Development Department spoke to the report.
- Mainzeal receivership impacted the project with MIT. MIT is working with receivers to achieve a suitable resolution.
- EMU – Design is now complete. The first EMU assembly is being closely monitored.
- Notice of Requirement documentation for the CRL route was lodged with AC. Submissions for the NOR close on 19th March.
- Working on refining the financial reporting and providing a more accurate report.
- ML complimented the project team for their excellent involvement in the development of the cycle route on Dominion Road.

	<ul style="list-style-type: none"> <li>• CF acknowledged the good work done at the Glenbrook-Kingseat Intersection.</li> <li>• CF requested an update on NorSGA be provided regarding requests for further information (s 92) pertaining to the NoR for Northside Drive East.</li> </ul> <p><b>COMMUNICATIONS AND PUBLIC AFFAIRS (Wally Thomas)</b></p> <ul style="list-style-type: none"> <li>• The General Manager Corporate and Public Affairs spoke to the report.</li> <li>• Considerable work done on a number of major roading projects.</li> <li>• Construction site tour of AMETI was held in January with good media coverage.</li> <li>• The Elected Member Liaison Unit continues to maintain a high level of engagement with Local Boards and Councillors. Council's Strategy and Finance Committee will discuss Local Board Transport Fund policy limits. Results will be reported back to the Board.</li> </ul> <p><b>IT &amp; BUSINESS SYSTEMS</b></p> <ul style="list-style-type: none"> <li>• The General Manager IT &amp; Business Systems spoke to the report.</li> </ul>
8(i)	<p><b>Bus and Transit Lane Review Update</b></p> <ul style="list-style-type: none"> <li>• The COO spoke to the report and identified the key points as being: <ul style="list-style-type: none"> <li>○ Grafton Bridge signage upgraded</li> <li>○ Significant decline of infringements on Grafton Bridge</li> <li>○ Double decker bus route identified to be the Northern Busway and Mt Eden Road. Ritchies have a double decker bus to go on the northern bus route</li> <li>○ AT considering how best to progress the taxi trial on bus lanes</li> <li>○ Bus and Transit Lane infringements - The proposal to issue warnings to first time offenders instead of an infringement notice is being discontinued due to various difficulties in implementing this scheme. PL noted his displeasure at not issuing the warnings.</li> </ul> </li> <li>• ML noted that he would not like to continue with the work on taxi trials on bus lanes and suggested that the paper be amended to read as AT management (rather than AT) is currently considering how to best progress the proposed trial.</li> <li>• CF was pleased to note that AT is making a constructive contribution to the NZ Road Code.</li> </ul> <p><u>Resolution</u></p> <p><i>That the Board:</i></p> <ol style="list-style-type: none"> <li><i>i). Receives the report</i></li> <li><i>ii). Endorses the continuation of the described work streams</i></li> <li><i>iii). Endorses the enforcement approach outlined in the paper</i></li> </ol> <p>(Rabin Rabindran / Christine Fletcher)</p>

8(ii)	<p><b>Fee Schedule – Corridor Access Requests</b></p> <ul style="list-style-type: none"> <li>• The COO spoke to the report. He noted this is a legacy issue from the previous Councils and this paper proposes to align the charges across the region.</li> <li>• In response to the question raised by PL, the COO indicated that non-compliance charges are included under item no.5 of the fee schedule.</li> </ul> <p><u>Resolution</u></p> <p><i>That the Board:</i></p> <ul style="list-style-type: none"> <li>i). <i>Receives the report</i></li> <li>ii). <i>Approves the introduction of the new Fee Schedule relating to the processing of CAR applications and the monitoring of the associated physical works in the road corridor.</i></li> </ul> <p>(Paul Lockey / Mike Williams)</p>
	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• <b>Letter from the Public (Peter Duim)</b> <ul style="list-style-type: none"> <li>– WT tabled a letter submitted by Peter Duim (member of the public who was present) from Mt Roskill that to bus operators related to access room on buses. The letter is to be circulated. WT invited Peter to attend the accessibility group meetings.</li> <li>– CF requested that the Board be provided an update on the Accessibility Policy. The Chair thanked Peter Duim for raising this issue. PL noted that there were quite a few submissions at the RPTP relating to disability access.</li> </ul> </li> </ul>
	<p><b>Closure and next Meeting</b></p> <ul style="list-style-type: none"> <li>• The meeting closed to the public at 5.23pm</li> <li>• Next Open Board Meeting 27<sup>th</sup> March 2013 @ 3.30pm</li> </ul>